EST. OF AMHERST, NY 2017



## **BANQUET MENU**

Thank you for your interest in Reikart House group catering services. We present the following menu as a representation of the cuisine available for meetings, events and special occasions for groups of 10 to 200 guests.

We are also pleased to work with you on a custom menu for your event, designed specifically to you and your guests' taste.

Wedding and Special Occasion Packages are available and will be customized to include what you have envisioned for your special day.

Please call our catering department for more information. We would be honored to work with you.

www.reikarthouse.com | 5000 Main Street Amherst, NY 14226 | 716.839.2200

Prices subject to applicable sales tax and 22% service charge. Please see our general terms & conditions for details. Consuming raw or under-cooked meats, poultry, seafood, shellfish, or eggs may increase your risk of food-borne illness.

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### **PRE-DINNER MENU**

Minimum of 25 Persons. | All prices listed are per person unless otherwise noted.

#### **CRUDITES, HORS D'OEUVRES & RECEPTIONS**

#### ASSORTED SLICED SEASONAL FRUIT (GF, V) - \$8

CANTALOUPE, PINEAPPLE, STRAWBERRIES, GRAPES

#### **INTERNATIONAL CHEESE - \$8**

MAYTAG BLEU CHEESE, FRESH MOZZARELLA, SMOKED CHEDDAR, DARBY SAGE AND SWISS CHEESES SERVED WITH ASSORTED CRACKERS AND HERBED CROSTINI

#### CRISP VEGETABLE (GF) - \$8

CARROT, CELERY, CAULIFLOWER, BROCCOLI AND SWEET PEPPERS SERVED WITH RANCH DRESSING

#### MARINATED GRILLED VEGETABLE (GF, V)- \$5

SWEET AND HOT PEPPERS, EGGPLANT, ZUCCHINI, ASPARAGUS, ONION AND TOMATOES

#### THE ITALIAN DELICATESSEN - \$8

PROSCIUTTO, SOPPRESSATA, CAPICOLA, SALAMI, PEPPERONI, PROVOLONE, AND MOZZARELLA WITH CRACKERS AND CROSTINI

#### **HOT HORS D'OEUVRES**

Station or tray pass. | Priced per piece with a minimum of 50 pieces. | 25 piece increments after minimum.

**STUFFED ARTICHOKES BOTTOMS - \$2** PROSCIUTTO, RICOTTA, HOT PEPPERS AND HERBS

#### **CRAB STUFFED MUSHROOMS - \$2.50**

LUMP AND SNOW CRAB, CELERY, ONION AND PEPPERS

SPINACH & GOAT CHEESE STUFFED MUSHROOMS - \$2.50 THYME, SHALLOTS AND BLACK PEPPER

STUFFED PORTOBELLO

#### MUSHROOM - \$2.50

ZUCCHINI, ONION, ARUGULA AND PARMESAN CHEESE EGGPLANT PARMESAN - \$2.25 CLASSIC PREPARATION SERVED ON A POLENTA ROUND

SLOW SIMMERED PORK - \$1.75 SERVED ON A SLIDER ROLL

CAJUN CHICKEN SATE (GF) - \$2.50 SPICY PINEAPPLE, COCONUT DIPPING SAUCE

MINI BEEF QUESADILLAS - \$2.25 GRILLED SKIRT STEAK, PEPPERS, ONIONS AND CHEDDAR CHEESE

**SPANAKOPITA - \$1.75** FILLED WITH SPINACH AND FETA CHEESE SCALLOPS WRAPPED IN BACON (GF) - \$2.50 PINEAPPLE, BBQ DIPPING SAUCE

BAKED STUFFED CLAMS - \$2.25 BACON, GARLIC, ONION, PEPPERS, BUTTER, HERBS AND BREADCRUMBS

CRISPY COCONUT SHRIMP - \$2.25

GINGER, HOISIN DIPPING SAUCE

BONELESS BUFFALO CHICKEN WINGS - \$2.50

HOT, MEDIUM, MILD, OR BBQ

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### **PRE-DINNER MENU**

Minimum of 25 Persons. | All prices listed are per person unless otherwise noted.

#### **SLIDER STATION**

Two per person. | Minimum of 50 pieces.

#### SHAVED BEEF - \$4

SWEET PEPPERS, GRILLED ONION AND CHEDDAR ON A MINI KAISER

#### PULLED CHICKEN SLIDER - \$3.25

LETTUCE, TOMATO, ONION, PEPPER JACK CHEESE AND JERK MAYO

#### BBQ SHREDDED PORK - \$2.75

GRILLED ONIONS, HOT PEPPERS AND AMERICAN CHEESE

#### LOBSTER SLIDER - \$4.50 LOBSTER, CELERY LEAF AND

CITRUS TARRAGON

#### JERK CHICKEN - \$2.75

PINEAPPLE, LIME, CILANTRO MAYO ON A MINI KAISER

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#### **COLD CANAPES**

Minimum of 50 pieces. | 25 piece increments after minimum.

#### SHRIMP BRUSCHETTA - \$2.50

TOMATO, ONION, OLIVES, PEPPERS, PARMESAN AND BASIL

#### HERBED FOCACCIA BREAD - \$1.75

TOPPED WITH ROASTED EGGPLANT SPREAD AND PARMESAN

#### ARTICHOKE BOTTOM SALAD (GF, V)- \$2

JULIENNE VEGETABLES, TOMATO AND CHEDDAR

#### ASPARAGUS SPEARS WRAPPED IN BACON (GF) - \$2.50

TOMATO GARLIC DIPPING SAUCE

#### FRESH OYSTERS & CLAMS - \$3 COCKTAIL SAUCE, LEMONS AND

CRACKED PEPPER VINAIGRETTE

#### INDIVIDUAL SHRIMP COCKTAIL (GF) - \$4 LEMON WEDGES AND

HOUSE-MADE COCKTAIL SAUCE

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### **BUFFET DINNER OPTIONS**

Minimum of 25 Persons. | All prices listed are per person unless otherwise noted.

#### PLAYBILL - \$38

**ROASTED POTATO WEDGES (GF)** TOPPED WITH CHEDDAR CHEESE SAUCE

BUFFALO CHICKEN WINGS (GF) HOT, MEDIUM, MILD OR BBQ

CARROTS, CELERY STICKS & BLEU CHEESE (GF)

CHEESE & PEPPERONI FLATBREAD

SHAVED BEEF ON KIMMELWECK

**COOKIES & BROWNIES PLATTER** 

COFFEE, DECAF COFFEE, HERBAL SELECTION OF TEAS

ICEBERG CHOP SALAD (GF) BACON, CHEDDAR, TOMATO, CUCUMBER, ONION AND BLEU CHEESE DRESSING

MIXED GREENS SALAD (GF)

ONION, CUCUMBER, TOMATO

AND RANCH DRESSING

PASTA SALAD MIXED VEGETABLES. FRESH HERB

AND HOUSE ITALIAN DRESSING

POTATO SALAD (GF) ONION, CELERY, PARSLEY, LIGHT DIJON MUSTARD, MAYO DRESSING

**ROASTED NEW POTATOES (GF, V)** GARLIC, OLIVE OIL, SALT AND PEPPER

#### **STAGE LEFT - \$44**

HERB WILD RICE (V) ONION, PARMESAN AND THYME

SEASONAL VEGETABLE MEDLEY (GF, V) GREEN BEANS, CARROTS, ONIONS, ZUCCHINI AND TOMATOES

MARINATED CHICKEN BREAST (GF) MARSALA MUSHROOM SAUCE AND FRESH SPINACH FILET OF SIRLOIN (GF) WILD MUSHROOM, CABERNET ROSEMARY JUS

#### **ASSORTED ROLLS & BUTTER**

**DESSERT SELECTION** APPLE PIE. CHEESECAKE AND BROWNIES

COFFEE, DECAF COFFEE, HERBAL SELECTION OF TEAS

#### HEADLINER - \$52

PENNE PASTA ROASTED VEGETABLES, GARLIC, OIL AND HERB BROTH

BROCCOLI CROWNS & SWEET PEPPERS (GF, V)

**GRILLED FILET OF SIRLOIN (GF)** CIPOLLINI ONIONS. CABERNET ROSEMARY JUS

**STUFFED CHICKEN BREAST** SUN-DRIED SPINACH, RICOTTA AND OREGANO PAN SEARED SALMON FILET (GF) LEMON THYME SAUCE AND

CLIPPED GREEN BEANS

#### ASSORTED ROLLS & BUTTER

DESSERT SELECTION APPLE PIE, CHEESECAKE AND BROWNIES

#### COFFEE, DECAF COFFEE, HERBAL SELECTION OF TEAS

CAESAR SALAD CROUTONS, PARMESAN AND HOUSE-MADE DRESSING

TOMATO, CUCUMBER & MOZZARELLA SALAD (GF, V) BASIL, ARUGULA AND WHITE BALSAMIC VINAIGRETTE

FOIL WRAPPED BAKED POTATOES (GF, V) SOUR CREAM, BACON AND CHIVE

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### **BUFFET DINNER OPTIONS**

Minimum of 25 Persons. | All prices listed are per person unless otherwise noted.

#### **BUFFET & STATION ENHANCEMENTS**

There will be a \$85 Chef fee for live action stations.

CARVED PRIME RIB OF BEEF (GF) - \$15 WITH HORSERADISH AND AU JUS

CARVED BEEF TENDERLOIN (GF) - \$20 ASSORTED CONDIMENTS AND MINI ROLLS

CARVED PORK TENDERLOIN (GF) - \$12 ASSORTED CONDIMENTS AND MINI ROLLS

> SHRIMP STIR FRY (GF) - \$18 PEPPERS, ONIONS, SNAP PEAS, BEAN SPROUTS, BROCCOLI AND CARROTS

> **BEEF STIR FRY (GF) - \$17** PEPPERS, ONION, SNAP PEAS, BEAN SPROUTS, BROCCOLI AND CARROTS

CHICKEN STIR FRY (GF) - \$15 PEPPERS, ONION, SNAP PEAS, BEAN SPROUTS, BROCCOLI AND CARROTS POTATO BAR (GF) - \$14

MASHED AND BAKED POTATO, BROCCOLI, BACON, CHEDDAR, SOUR CREAM, GREEN ONIONS AND JALAPENOS

SOUP STATION - \$3.50

*Choice of:* CLAM CHOWDER, MINESTRONE, BEEF BARLEY, CHICKEN AND WILD RICE, TUSCAN WHITE BEAN AND SHRIMP, CAJUN GUMBO

#### SALAD STATION - \$5

INCLUDES CAESAR SALAD, MIXED GREENS OR SEASONAL SALAD CAPRESE - \$6 **PASTA STATION - \$11** 

*Choose Two Sauces:* MARINARA, PESTO, BOLOGNAISE, ALFREDO (GF)

> *Choose Two Pastas:* penne, rigatoni, fusilli *Add-Ons:*

CHEESE RAVIOLIS OR CHEESE TORTELLINI - \$2 MEATBALLS - \$1.50

#### BEEF OR CHICKEN FAJITA STATION (GF) - \$14

TOMATOES, ONIONS, SOUR CREAM, CHEDDAR, SALSA AND SHREDDED LETTUCE

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### PLATED DINNER ENTRÉES

The following plated dinner entrées are accompanied with a choice of soup or mixed greens salad, rolls and butter, coffee, decaffeinated coffee, iced tea, and assorted soft drinks.

All prices listed are per person unless otherwise noted.

#### **COMBO PLATES**

#### **ROASTED CHICKEN BREAST** & SHRIMP (GF) - \$42

HERB ROASTED POTATOES, CHEF'S SEASONAL VEGETABLE, LEMON TARRAGON SAUCE

#### PETITE FILET OF SIRLOIN & CHICKEN - \$41

MASHED POTATOES, CHEF'S SEASONAL VEGETABLES WITH HERB TOMATO DEMI-GLACE

#### **BEEF SELECTIONS**

#### 8 OZ. FILET MIGNON (GF) - \$48

ROASTED POTATO WEDGES, CHEF'S SEASONAL VEGETABLES AND CABERNET ROSEMARY JUS

#### 16 OZ. GRILLED RIB EYE (GF) - \$58

MASHED POTATO, CHEF'S SEASONAL VEGETABLES AND THYME SCENTED JUS

12 OZ. NEW YORK STRIP STEAK (GF) - \$52 HERB ROASTED POTATOES, CHEF'S SEASONAL VEGETABLES WITH MUSHROOM MADEIRA SAUCE

#### 8 OZ. FILET OF SIRLOIN (GF) - \$40

MASHED POTATO, CHEF'S SEASONAL VEGETABLE AND BURGUNDY DEMI-GLACE

#### **CHICKEN & CHOP SELECTIONS**

HERB ROASTED CHICKEN BREAST (GF) - \$34

#### ROASTED POTATO WEDGES, CHEF'S SEASONAL VEGETABLE. SAGE MARSALA SAUCE

PETITE FILET MIGNON

& CHICKEN (GF) - \$48

MASHED POTATOES, CHEF'S SEASONAL

VEGETABLES WITH HERB TOMATO DEMI-GLACE

**GRILLED SALMON FILET** 

& PETITE FILET MIGNON - \$45

HERB RICE, CHEF'S SEASONAL VEGETABLE

WITH LEMON TARRAGON SAUCE

#### MARINATED GRILLED SKINLESS CHICKEN BREAST (GF) - \$34

MASHED POTATOES, CHEF'S SEASONAL VEGETABLE, TOMATO BASIL SAUCE

SURF-N-TURF (GF) - \$70 FILET MIGNON AND AUSTRALIAN LOBSTER TAIL. I FMON AND DRAWN BUTTER

#### **GRILLED SALMON FILET - \$36**

LEMON HERB RICE, CHEF'S SEASONAL VEGETABLE WITH CITRUS BUTTER SAUCE

#### **CENTER CUT PORK CHOP (GF) - \$36**

MASHED POTATOES, CHEF'S SEASONAL VEGETABLE, HERBED APPLE GRAVY

#### **BONELESS PORK CHOP (GF) - \$36**

HERB ROASTED POTATOES, CHEF'S VEGETABLES, WHITE WINE TARRAGON SAUCE

#### **GRILLED LAMB CHOPS (GF) - \$39**

MASHED POTATOES, CHEF'S SEASONAL VEGETABLE WITH A GARLIC DEMI-GLACE

#### SEAFOOD SELECTIONS

OVEN ROASTED SEA BASS (GF) - \$60

ROASTED POTATOES, BLISTERED TOMATOES WITH LEMON BASIL SAUCE

#### SAUTÉED SHRIMP - \$45

LEMON HERB RICE, CHEF'S VEGETABLES WITH GARLIC WHITE WINE TOMATO BROTH

SCALLOP DISH (GF) - \$26 PAN SEARED, PARSNIP PUREE.

**BROCCOLINI, LEMON PESTO** 

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FILET OF SIRLOIN - \$41

HERB RICE, CHEF'S SEASONAL VEGETABLE WITH LEMON TARRAGON SAUCE

**GRILLED SALMON FILET & PETITE** 

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### PLATED DINNER ENTRÉES

All entrées are accompanied with a mixed greens salad and chef's selected starch and vegetables, dessert, coffee, decaffeinated coffee, and selections of herbal teas.

All prices listed are per person unless otherwise noted.

#### **VEGETARIAN SELECTIONS - \$26**

#### STUFFED PORTOBELLO MUSHROOM

FILLED WITH THREE CHEESES, SPINACH AND HERBED RISOTTO ACCOMPANIED WITH SWEET PEPPERS, ASPARAGUS, CIPOLLINI ONION AND TOMATO RAGOUT

#### MARINATED GRILLED VEGETABLE ANTIPASTO (GF)

GARLIC POTATO WEDGES, EGGPLANT, ZUCCHINI, PEPPERS, ONION, OLIVES, ASPARAGUS AND FRESH MOZZARELLA

#### ROASTED VEGETABLES & PENNE PASTA

ASPARAGUS, EGGPLANT, PEPPERS, ONIONS, SUN-DRIED TOMATO PESTO

#### **SOUP SELECTIONS - \$3.50**

Choose One:

TUSCAN WHITE BEAN & SHRIMP (GF) ZUCCHINI, YELLOW SQUASH, ONION AND CELERY (GLUTEN FREE)

CHICKEN & WILD RICE (GF)

MINNESOTA WILD RICE, CHICKEN STOCK

AND FRESH HERBS (GLUTEN FREE)

### BROCCOLI BEEF & CHEDDAR (GF)

VEGETABLE STOCK, CHEDDAR AND FRESH HERBS

CHICKEN CORN CHOWDER SIGNATURE ROTISSERIE CHICKEN AND FIRE ROASTED CORN

HEARTY CREAM STOCK

NEW ENGLAND CLAM CHOWDER

POTATO, CELERY AND ONION IN A

HEARTY VEGETABLES, PANCETTA AND PASTA

CHICKEN & SAUSAGE GUMBO OKRA, PEPPERS, RICE AND CAJUN SEASONING

ERS, RICE AND CAJUN SEASONING

#### **PLATED DESSERT OPTIONS - \$3.50**

Choose One:

NEW YORK STYLE CHEESECAKE FRESH BERRIES, WHIPPED CREAM

AND STRAWBERRY PUREE

CHOCOLATE FUDGE CAKE

STRAWBERRY SHORTCAKE FRESH BERRY COMPOTE AND WHIPPED CREAM

CARAMEL APPLE PIE

ICE CREAM CARAMEL SAUCE AND FRESH BERRIES

**TIRAMISU** LAYERS OF MASCARPONE, COFFEE SOAKED LADY FINGERS, COFFEE CHOCOLATE SAUCE

**CRÈME BRÛLÉE** CLASSIC CUSTARD TORCHED WITH BURNT CARAMEL

## PLATED ENHANCEMENTS

Family Style

HERBED RISOTTO CAKE - \$2

GRILLED ASPARAGUS - \$3 BROCCOLI WITH CHEESE SAUCE - \$3 LOADED BAKED POTATO - \$2 SCALLOP POTATO PIE - \$4

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### **BEVERAGE PACKAGES**

All prices listed are per person unless otherwise noted.

#### **CALL LIQUOR PACKAGE**

#### Includes selections listed below. Add seasonal / craft beer for \$2 per person.

ABSOLUT VODKA TITO'S VODKA BEEFEATER GIN TANQUERY GIN BACARDI RUM CAPTAIN MORGAN SPICED RUM JIM BEAM BOURBON 4 ROSES BOURBON JACK DANIELS WHISKEY DEWARS SCOTCH AMARETTO IRISH CREAM APEROL GALLO DRY VERMOUTH GALLO SWEET VERMOUTH ONE DOMESTIC ONE IMPORT ONE RED WINE ONE WHITE WINE

1 hour \$14 | 2 hours \$19 | 3 hours \$22 | 4 hours \$26 | 5 hours \$29

#### **PREMIUM LIQUOR PACKAGE**

Includes selections listed below. Add seasonal / craft beer for \$2 per person.

GREY GOOSE VODKA KETEL ONE VODKA HENDRICKS GIN BOMBAY SAPPHIRE GIN BACARDI RUM CAPTAIN MORGAN SPICED RUM KNOB CREEK BOURBON BULLIET BOURBON CROWN ROYAL WHISKEY JOHNNIE WALKER BLACK SCOTCH DI SARRANO AMARETTO BAILEY'S IRISH CREAM CAMPARI

GALLO DRY VERMOUTH GALLO SWEET VERMOUTH ONE DOMESTIC ONE IMPORT ONE RED WINE ONE WHITE WINE

1 hour \$18 | 2 hours \$23 | 3 hours \$26 | 4 hours \$30 | 5 hours \$33

#### BEER, WINE & SODA BAR PACKAGE

ROTATING DOMESTIC AND IMPORT SELECTIONS WITH CRAFT/SEASONAL SELECTIONS BASED ON AVAILABILITY.

#### 1 hour \$8 | 2 hours \$12 | 3 hours \$15 | 4 hours \$18 | 5 hours \$20

#### **BY THE GALLON**

BLOODY MARY - \$120 RED SANGRIA - \$75 WHITE SANGRIA - \$75

#### **BY THE BOTTLE**

MIMOSA - \$36 BELLINI - \$36

#### **TABLE WINE PRICING**

CABERNET - \$36 BTL MERLOT - \$36 BTL PINOT NIOR - \$34 BTL MALBEC - \$30 BTL CHARDONNAY - \$32 BTL SAUVIGNON BLANC - \$28 BTL REISLING - \$28 BTL PINOT GRIGIO - \$28 BTL

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### **BEVERAGE PACKAGES**

Reikart House and Jazzboline encourage safe and responsible alcohol consumption. Bartenders are required to ID guests of questionable age prior to serving alcoholic beverages and to refuse service to any person who, in the bartender's judgement, appears intoxicated. Only alcohol purchased by the facility is allowed to be on premises.

The following options are available to help determine the type of beverage service that best suits your needs.

#### **PACKAGE OPTIONS**

An additional charge of \$55 per hour will be charged should \$250 in sales not be achieved.

#### OPEN BAR 35 person minimum.

BEVERAGES ARE CHARGED TO THE HOST, PER PERSON PER HOUR PLUS 22% SERVICE CHARGE. THE NUMBER OF PERSONS CHARGED WILL BE EQUAL TO MEAL SERVICE AND ROOM SET. BAR HOURS ARE CONSECUTIVE WITH NO MORE THAN A 1 HOUR BREAK AND CANNOT BE GREATER IN TIME THAN FIVE HOURS OFSERVICE.

#### HOST BAR

BEVERAGES ARE CHARGED TO THE HOST ON A PER DRINK BASIS PLUS 22% SERVICE CHARGE. BAR HOURS CANNOT BE GREATER IN TIME THAN FIVE HOURS OF SERVICE. BAR TAB WILL BE AVAILABLE FOR REVIEW 30 MINUTES AFTER THE CONCLUSIONOF THE EVENT.

#### CASH BAR

**25 person minimum.** BEVERAGES ARE SOLD ON A CASH BASIS TO EACH GUEST.

#### COCKTAIL SERVICE

AVAILABLE FOR GROUPS OF LESS THAN 25 PEOPLE.BEVERAGES ARE CHARGED TO THE MASTER ACCOUNT WITH A 22% SERVICE CHARGE

#### **BRANDS**

Subject to availability. An additional charge of \$55 per hour will be charged should \$250 in sales not be achieved.

#### CALL BRANDS

ABSOLUTE VODKA, CRUZAN RUM, PINNACLE GIN, JIMBEAM BOURBON, CANADIAN CLUB WHISKEY, JOSE CUERVOTEQUILA, FAMOUS GROUSE SCOTCH, HOUSE WINE, TWO DOMESTIC AND ONE IMPORTED BEER SELECTION.

#### PREMIUM BRANDS

GREY GOOSE VODKA, BACARDI RUM, CAPTAIN MORGAN SPICED RUM, TANQUERAY GIN, JIM BEAM BOURBON, JACK DANIEL'S WHISKEY, JOSE CUERVO BLANCO TEQUILA, DEWARS SCOTCH. HOUSE WINE, TWO DOMESTIC AND TWO IMPORTED BEER SELECTIONS.

We are happy to honor special requests if available. Pricing may be adjusted accordingly. The number of bartenders will be determined based on proper service standards. The averages staffing guide line is one bartender per 75-100 guests.

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### **CATERING POLICIES**

#### **MENUS**

After reviewing these menus you do not see your favorite items, we would be pleased to customize a menu to your personal taste and satisfaction (please note, Lunch is served before 2pm). To maintain quality control over the food being served, we ask that all food served be prepared by our kitchen and that no food be taken from the facility at the conclusion of your function. Menu selections must be limited to two (2) entrées for the entire group with a count provided 3 business days prior.

#### ATTENDANCE

In order to facilitate preparation and ensure that everybody attending your event fully enjoys their meals, the guaranteed number of people attending the banquet must be confirmed three (3) working days prior to the date of the banquet. This guaranteed number may not be reduced after this confirmation. If a guarantee is not received, the original estimated attendance will be prepared and billed.

#### **ROOM ARRANGEMENTS**

Please specify your requirements for table arrangements as well as other furnishings such as dance floor, bandstand, audio-visual aids, etc. Our Catering Department will gladly provide assistance in planning your room layout. Private rooms are reserved on the basis of anticipated attendance.

#### **BEVERAGE SERVICE**

The serving of alcoholic beverages is limited to persons of legal age as stated by the laws of New York. Compliance with these laws requires that all beverages be provided by the facility. Liquor, wine, or beer cannot be brought into the facility by outside sources. All service of alcoholic beverages must be attended by a bartender.

#### **SECURITY**

We would be pleased to discuss security arrangements with you prior to your function, but we cannot assume any responsibility for damage to or loss of any guest's clothing or possessions. All personal property brought to the facility will be at the sole risk of the engager, and the facility will not be liable for any loss of or damage to this personal property for any reason. Reikart House and Jazzboline will not assume any responsibility for property left on the premises more than two (2) weeks after the conclusion of the function.

#### **SHIPPING & RECEIVING**

Packages for meetings and events may be delivered two (2) working days prior to the event date. The Name of the Group, Group Contact's Name and Date of Event must be included on all boxes. Alternate arrangements must be approved in advance by the Catering Office. You are responsible for the return shipment of all packages. Our team can assist with arrangements.

#### **TERMS**

All menu prices are subject to 22% service charge and state sales tax. Tax exempt organizations which want their sales tax waived must furnish an authorized original letter prior to their event. Full payment is required at the conclusion of your function unless credit arrangements have been established one month prior to the event.

#### **CATERING PRICES**

Our current banquet prices are listed on the enclosed menus. Although we make every effort to hold these prices, this is not always possible. Prices in effect 90 days prior to the function will be honored. We will be happy to adjust menu selections with you to accommodate budgets.

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